

WORKING

WITH US



## WHAT WE DO – PARKOUR UK AND OUR MISSION

Established in 2009 by the UK Parkour/Freerunning community and the City of Westminster, Parkour UK is the recognised National Governing Body (NGB).

Parkour UK as the National Governing Body (NGB) for Parkour/Freerunning, provide governance and regulation of Parkour/Freerunning throughout the UK, act as custodians of the sport/art, protect the rights & freedoms and promote the interests of Traceurs / Freerunners (practitioners), their member organisations & the UK community.

We work closely with partners encouraging and developing the safe and appropriate practice of Parkour/Freerunning in addition to working with local groups, organisations, as well as national organisations / bodies, local authorities, constabularies.

Parkour UK provide governance and regulation of parkour throughout the UK, act as custodians of the sport / art, protect the rights & freedoms and promote the interests of our community. We are working to serve, elevate and add value to our community in the areas of membership, workforce and digital and we are going through a growth period where we are looking for forward thinking and curious individuals who want to help engage the community and inspire more people to participate.

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## THE ROLE

The current ED&I Independent Director board term is coming to an end, and as such we are looking to replace this role. We appreciate you taking the time to review the list of requirements for the role and to apply for the position.

We would encourage people from all demographics to apply as we want the organisation to reflect the society we live in and work across, people who come from different backgrounds that support our values; freedom, self-discipline, challenge & community. We would really enjoy having someone who can act as a voice to those involved in the sport.

**You will also be the chair of our EDI Subcommittee – The EDI subcommittee have a key role to play in the formation and implementation of our evolving strategy, specifically:**

- Diversity and Inclusion Action Plan (DIAP). Across 2024 we will, with the support of Sport England and AKD Solutions, be building our DIAP.
- People plan. Whilst an initial plan is in place this requires further work to develop and implement in our working practices, which will require support and specialist input from the subcommittee.

Below are the responsibilities you will take on as a Non-Executive Director and the Skills, Knowledge and Experience you will bring to support Parkour UK with its strategy and fulfilling our statutory and funding requirements.

If you wish to have a confidential, informal conversation about the post, please email our chair Tracy Rea : [Tracy.Rea@parkour.uk](mailto:Tracy.Rea@parkour.uk)

## Role Description

# Non-Executive Director with Diversity, Equality & Inclusion Expertise

Salary:	Term:	Commitment
Voluntary	Up to 4 years (as per Articles of Association)	<ul style="list-style-type: none"><li>• Board: x4 meetings per year, in person and online.</li><li>• EDI Subcommittee – Chair x4-6 meetings of 90 mins per year</li><li>• Outside of meetings, the ability to devote appropriate time to meeting preparation, remote support for executive team and board as required.</li></ul>

## Responsibilities:

- To attend all the Board meetings as the equality, diversity and inclusion representative and any Extraordinary General Meetings as required.
- Be prepared to read the Board packs in advance, forward any critical agenda items on a timely basis in advance to the Chair and CEO and be an active participant in the meetings.
- Provide leadership and expertise on complex issues relating to equality, diversity and inclusion in sport and act as a strategic business partner.
- Be ready to challenge traditional thinking, debate constructively and provide clarity and strategic oversight, as well as impartial advice and sound judgement.
- Assist the Board in monitoring the implementation of equality, diversity and inclusion policy.
- Be a critical friend and act as a sounding board to Chair and CEO on all matters to do with diversity and inclusion.
- Chair the equality, diversity and inclusion subcommittee.
- Help resolve conflict by making persuasive arguments and navigating competing priorities, putting the success of Parkour UK at the forefront of decision making.
- Provide best practice governance to protect Parkour UK's reputation and to maintain integrity and high ethical standards.
- Champion diversity and inclusion issues within the Board ensuring that Parkour UK maintains the highest levels of active engagement and best practice.

## Role Description

# Non-Executive Director with Diversity, Equality & Inclusion Expertise

## Skills, Knowledge and Experience

- Experience and knowledge of diversity and inclusion in either a commercial, voluntary, or public sector context. Specifically, experience of creating and implementing policy in this area.
- An understanding of the objectives and key activities (OKRs), current major initiative and significant issues for Parkour UK or Sport England tier 3 governance requirements.
- UK company board experience would be beneficial but not essential.
- Be able to maintain strictest confidentiality of sensitive information.
- Able to build and maintain strong, transparent relationships with key stakeholders.
- Strong intellect and analytical ability; innovative thinker and ability to focus on the issues to be dealt with.
- Strong decision-making skills that allow informed decisions to be made on a variety of matters. Behavioural competencies and qualities required.
- Drive and commitment and the ability to demonstrate this to others.
- Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships.
- Selflessness, integrity, objectivity, accountability, openness, honesty, and leadership (Nolan Principles).
- Dynamic, enthusiastic, and energetic. · Resilience and ability to make things happen.
- Capacity to devote the necessary time and effort.
- A willingness to be an ambassador for the organisation and the sport.
- Ability in partnership working and relationship management.



# HOW TO APPLY

PLEASE INCLUDE JOB  
CODE  
"EDI" IN THE SUBJECT  
LINE OF YOUR EMAIL



## TO APPLY

Please submit the following to [info@parkour.uk](mailto:info@parkour.uk) by 1700 on Friday the 8th March 2024.

Please include the relevant job code in the subject line.

1. An up-to-date curriculum vitae (maximum 2 sides of A4), which provides a summary of key achievements and responsibilities
2. A covering letter (maximum 2 sides of A4), which addresses the skills, knowledge and experience required for the role. Please use the headings used in the outline and be clear to reference how you understand and / or when you have demonstrated.
3. Contact details including an email address and suitable daytime and evening contact numbers.
4. Completed diversity data monitoring form.

## CELEBRATING DIVERSITY

Parkour UK actively promotes diversity in employment and sport and welcomes applications from all parts of society.

## SUPPORTING THE APPLICATION PROCESS

If you have any questions about the recruitment, please contact [info@parkour.uk](mailto:info@parkour.uk) and we will respond within 2 working days.

## REVIEWING APPLICATIONS

We will undertake a pre-screening exercise to remove any personal information that is not relevant to the shortlisting process.

A panel will review and thoroughly consider all the applications we receive. We will shortlist based on the examples given / evidence presented for the skills, knowledge and experience required.

We will contact shortlisted candidates with details of an invitation to an online interview VIA Microsoft Teams.

Following interviews the roles will be offered.

