



Board Meeting Minutes

Thursday 28 January 2021

Attendees – Tracey Crouch (TC), Hannah Holland (HH), Chris Keighley (CK), Richard Marshall (RM), Frazer Meek (FM), Stephen Mitchell (SM), Dan Newton (DN) and Natasha Preville (NP). Item 2 only; Chris Grant (CG) and Omar Jackson (OJ)

Apologies - Frazer Meek (FM) & Timothy Yu (TY)

No	Minutes	Actions
1	<p>Welcome to the meeting</p> <p>Apologies accepted from TY.</p> <p>Minutes of last meeting & actions arising were reviewed and accepted. Richard Marshall agreed to prepare informal blog of the January meeting to be circulated with the minutes from November.</p> <p>No additional Declarations of Interest raised</p>	
2	<p>Executive Team</p> <p>Development Associates Programme – Round 1</p> <p>Board were updated on the progress that has been made through the Development Associates programme through four projects; funding directory, business toolkit, university toolkit and school support work. The outputs of the work would be shared in February / March.</p> <p>Diversity & Inclusion</p> <p>Board were updated on the work being undertaken with Sporting Equals, Women in Sport, Stonewall, Activity Alliance and Street Games with the intention of embedding inclusion at the centre of our work and take an intersectional approach. The process saw us explore one another's strategy with a view to understanding commonalities and unique areas where we could help each other make a difference. In 2020 we will continue drive a shared statement of intent, which covers areas of insight and education.</p>	
3	<p>Sector</p> <p>Sport England Strategy Reflection</p> <p>Sport England launched their new strategy 'Uniting the Movement' on 26 January 2021.</p> <p>Board discussed the big issues and the catalysts for change and in general its alignment to the work of Parkour UK. Two areas highlighted were active environments and connecting communities:</p> <p>Active Environment</p> <ul style="list-style-type: none"> Helping to create better places to live and the maximising the potential of green spaces, more grey spaces for Parkour though is more pertinent. Inspiring communities to create opportunities to be active in local spaces. <p>As part our strategy we have set out to 'communicate, educate and influence'. Through our Parkour parks and facility guidance work we are building on the European standard for Parkour equipment by providing advisory and technical support for stakeholders regarding the protection, enhancement and provision of Parkour spaces.</p>	<p>Produce a news item to reflect on the opportunity presented by Uniting the Movement (DN)</p> <p>Continue to pursue COVID related support for Parkour UK & community. (DN)</p>

	<p>Connecting Communities</p> <ul style="list-style-type: none"> Investing in people and capacity of trusted community organisations Advocating place-based collaboration nationally and locally to address societal issues. <p>As part our strategy we have set out to ‘grow our community’ and ‘to maximise culture and commercial opportunities’. Specifically, we are focussing on using Parkour to tackle key social issues & outcomes such as mental health, social inclusion and inactivity. Also use and generate online content and case studies from our communities and members to share best practice & sustainable models.</p> <p>Sport Recovery Fund</p> <p>The board noted that Sport & Recreation Alliance (working with UK Active, Sport England and the Sport for Development Coalition) have been leading a move towards a sports recovery fund. Parkour UK were keen to support research with Sheffield Hallam University and would share the findings captured from the Parkour community in relation to the impact of COVID.</p> <p>G in NGB Report</p> <p>Sport England through Traverse have produced a report on role and impact that governing bodies play in our sector. Parkour UK inputted into the consultations through the in-depth interviews and the workshops. The executive summary report was shared, full report is expected next month. The board discussed the report and agreed to support Sport England and other organisations act on the findings.</p>	
4	<p>CEO Report</p> <p>Development Associates Programme – Round 2</p> <p>A short overview of plans to continue the programme in the summer were shared with the intention of partnering with other organisations in the sector. Looking to cover projects including strength & balance, digital, workforce, female empowerment and lifestyle sport roles</p> <p>The board reflected on the next phase of the programme and suggested that given the prominence of mental wellbeing and awareness, engaging with organisations in this area would be a positive step.</p> <p>Sport England - Outline of support for 20 / 21</p> <p>DN liaising with Tora Loader to set up a meeting with Sport England to summarise the progress made in 20 / 21 and outline the support we would like in 21 / 22.</p> <p>The summary of progress will cover the areas of governance, diversity & inclusion, resource & capacity, partnerships / collaboration and community.</p> <p>The ambitions for 21 / 22 will look to build on the 20 / 21 award which was £120,000 for executive capacity and insight, seeking continued and additional investment for executive capacity, digital and governance.</p>	Report progress made with Sport England regarding 21 / 22 funding. (DN)
5	<p>Governance</p> <p>Governance Action Plan</p> <p>Following two December meetings of the ‘Governance 2a Oversight’, 80% of the required documents to meet the tier 2a of the governance code have been completed. These include:</p> <ul style="list-style-type: none"> Matters Reserved to the Board Scheme of Delegation Conflicts of Interest <p>The remaining documents (risk policy and register) will be developed over the coming months.</p> <p>Board Appraisals Follow up</p>	Progress with the governance documents to achieve tier 2a. (DN)

	<p>Sessions took place in December which will lead into Board Development session that is planned for later in the year in line with the appointment of a new independent chair.</p> <p>In the coming months Parkour UK will be looking to recruit a new chair to lead the board from the 2021 AGM. An advert will be shared in the coming months for an independent chair and also a company secretary.</p>	
6	<p>Finance</p> <p>Bank Accounts</p> <p>Confirmation that Parkour UK have changed bank accounts from Barclays Bank to Metro Bank</p> <p>Position with accessing loan</p> <p>Following discussions about the challenges being faced by Parkour companies due to the COVID 19 pandemic, Parkour UK are pursuing a C-BILS loan to support the costs of membership and workforce development.</p>	
8	No matters of any other business	