



Board Meeting Minutes

Friday 25 September & Thursday 8 October 2020

Attendees – Hannah Holland (HH), Chris Keighley (CK), Richard Marshall (RM), Frazer Meek (FM), Stephen Mitchell (SM), Dan Newton (DN), Natasha Preville (NP) and Kasturi Torchia (KT). Item 1 only; Chris Grant (CG) and Omar Jackson (OJ)

Apologies - Tracey Crouch (TC) and Timothy Yu (TY)

Absent - Paul Allen (PA)

Item	Minutes	Actions
1. Welcome	<p>Board members were welcomed to the meeting.</p> <p>Apologies accepted from TC and TY.</p> <p>The board recorded their best wishes to TC as she undergoes chemotherapy.</p> <p>The board were introduced to CG and OJ. Board congratulated both on their appointments and thanked for progress made so far. Short introductions were given by all.</p>	
2. Governance	<p>2.1 Sport England Tier 2a Assessment & steps to meet requirements</p> <p>Discussion took place about the steps required for Parkour UK to achieve tier 2a of the code for sports governance. Covering the following areas:</p> <ul style="list-style-type: none"> • 1.1 B & C – Setting Strategy & Maintain division between management & oversight • 1.16 – Chair appointment • 3.1 – Public disclosure • 4.6 – Address & Manage Conflicts of Interest • 5.6 – Financial performance • 5.7 – Risk Management <p>Fact sheet to be completed and shared with Joy Johnstone at Sport England in October.</p> <p>2.2 What does great look like in March 2021</p> <p>Discussion took place about the ways in which Parkour UK can set the foundations for tier 3 of the governance code and being a high performing board. The following areas were highlighted as important.</p> <ul style="list-style-type: none"> • Board appraisals • Review Ex Oficio roles and responsibilities and communicate conclusions alongside 'board responsibilities' information. • Board Directors prioritise CPD • Set up sub committees for key areas of work • Unite stakeholders / community as advocates of / contributors to Parkour UK <p>Action plan for July 20 to June 21 to be developed.</p>	<p>Complete fact sheet and share with Sport England (DN)</p> <p>Produce action plan encompassing outputs from 2.1 and 2.2. (DN)</p>

<p>3. CEO Report</p>	<p>DN introduced the CEO report highlighting:</p> <p>Community & Stakeholder Engagement</p> <p>Overview provided of the insight report on the structured part of the community, highlighting communication, workforce, membership / insurance and return 2 move.</p> <p>Summary of community and wider stakeholder engagement and a mapping exercise to assess the relationship we have with the community and stakeholders.</p> <p>Financial Sustainability</p> <p>Discussion around the income opportunities for funding beyond March 2021 mapped to an ANSOFF Matrix to show the risk that each pose to Parkour UK.</p> <p>Areas include; Workforce / Qualls, Programme design, Education Partnerships, NGB Outreach, Shared Services, Events / Competitions, Facilities / Park Installations and Home Sports Councils Development Grants.</p> <p>Consideration given to the level of risk posed and the time / effort to be applied by the executive team / board between September 20 and March 21. The board prioritised the following areas:</p> <p>The most prominent areas which were given support were</p> <ol style="list-style-type: none"> 1. Workforce / qualifications 2. Home sports council development grants 3. Education Partnerships 4. Shared services 5. Facilities / park installations <p>The areas that were recognised as important but not urgent / immediate were:</p> <ol style="list-style-type: none"> 6. NGB Outreach 7. Programme Design 8. Events & Competitions <p>Executive team directed to pursue areas 1-5 and share progress at board meetings.</p> <p>Deliverables</p> <p>Summary given on the progress made against the deliverables within the Sport England. All areas are on track.</p> <p>Summary given on the progress made against the 'Moving with Purpose' strategy</p> <p>Grow our Community</p> <ul style="list-style-type: none"> • Course schedule planning with 3 courses set for 2020 • Community audit to inform best practice models <p>Communicate, educate & influence</p> <ul style="list-style-type: none"> • Stakeholder engagement: will lead to myth busting / explanation of what Parkour is / isn't • Engagement with Basingstoke, Brent Cross, Crystal Palace and Westminster; Parkour Park projects <p>Maximise culture & commercial opportunities</p> <ul style="list-style-type: none"> • 7 League sessions; Digital Strategy process <p>Build our capacity & resources</p> <ul style="list-style-type: none"> • 2020 / 21 Executive capacity in place. Team code and working relationships explored • Financial sustainability planning; income generation table & ANSOFF matrix • Shared services conversations with lifestyle sports & Sport England 	<p>Pursue areas 1-5 outlined in financial sustainability (DN)</p>
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	<p>Insight & Impact</p> <ul style="list-style-type: none"> Community audit and starter conversations with organisations and influencers. <p>Other</p> <p>Updates provided on; staffing, Westminster Park installation, Brent Cross installation, Return 2 Move, membership / insurance, communication and workforce.</p>	
4. Workforce	<p>CK declared a conflict of interest (multiple roles including active tutor for A.D.A.P.T) and left the meeting for the duration of the discussion. Before departing the following points were made:</p> <ul style="list-style-type: none"> <i>The last couple of years has created antagonism and further confusion</i> <i>As a tutor for Parkour UK the last 2 years have been a difficult experience.</i> <i>During 2019 A.D.A.P.T have provided a service to the Parkour community when Parkour UK were unable to</i> <i>The combination of Parkour UK and A.D.A.P.T has provided benefits to Parkour practitioners internationally.</i> <p>The board discussed a paper on the options available to the Parkour community to develop themselves as a coach / leader.</p> <p>The output of the discussion was to prepare and issue a communication which explains the situation in relation to qualifications and certificates. The direction given to the subcommittee is summarised below:</p> <p>Problem statement - Parkour UK are one of multiple providers planning to deliver learning opportunities in the 2021 which is a point of confusion to the Parkour community. The learning opportunities are confusing because:</p> <ul style="list-style-type: none"> They give mixed messages about qualifications and certificates They will be delivered in isolation and not part of a complementary system The ownership of materials is disputed The implications for insurance are unclear <p>Roadmap - The next steps for Parkour UK are</p> <ol style="list-style-type: none"> Reconvene a workforce subcommittee Design a workforce ecosystem which appreciates the benefits and drawbacks of all learning opportunities and explore the opportunities to collaborate / coexist. Review the Parkour UK qualifications Consider an open consultation webinar on workforce / qualifications Prepare and share Parkour UK Qualifications / Parkour Workforce Ecosystem statement 	Implement steps 1-5 outlined in roadmap. Report progress through workforce subcommittee. (DN)
5. Gymnastics / FIG	<p>The board discussed a paper on the challenge of FIG, it's misappropriation, and the #WeAreNotGymnastics movement.</p> <p>The output of the discussion was to prepare a communication which explains our current stance a timeline (history and future) and immediate next steps.</p> <p>Problem Statement – Parkour UK are operating within a hostile environment; within the Parkour community emotions are charged regarding the ‘encroachment / misappropriation’ of Parkour by Gymnastics. Our understanding is that British Gymnastics are following the stance taken by FIG which would appear to point to Parkour being included within the Olympic movement within the next two cycles under the jurisdiction of FIG and as a discipline of gymnastics.</p> <p>Roadmap – The next steps for Parkour UK were agreed as:</p> <ol style="list-style-type: none"> Gather the current opinions of the Parkour community on competition, and then if appropriate on Freestyle Gymnastics / FIG / British Gymnastics. 	Implement steps 1-3 outlined in roadmap. Report progress at January board. (DN)

	<p>2. Engage with national organisations across the sports sector including UK Sport, home nation sports councils, Youth Sport Trust and afPE to request statements on the matter.</p> <p>3. Engage with Parkour Earth and understand their plans to challenge / engage with FIG and other relevant parties in the short and medium term.</p>	
7. Finance	<p>Summary given on the financial position of Parkour UK.</p> <p>Directions given to board members in relation to administration tasks required by Barclays.</p>	
6. AOB	None	
Proposed dates for next meetings	<p>30 November 2020 between 1500 - 1800</p> <p>28 January 2021 between 1330 – 1630</p> <p>25 March 2021 between 1330 – 1630</p> <p>27 May 2021 between 1330 - 1630</p>	