

Company Number: 06952200

PARKOUR UK LIMITED

(the "Company")

**MINUTES OF A MEETING OF THE
ANNUAL GENERAL MEETING OF THE COMPANY HELD
AT PARKOUR UK, UNIVERSITY OF EDINBURGH, PEFFERMILL PLAYING FIELDS, 42
PEFFERMILL ROAD, EDINBURGH, EH16 5LLON
SATURDAY 9 JULY 2016 18.00**

IN ATTENDANCE:

Stephen Mitchell, Independent Chair, Parkour UK
Catherine Baker, Independent Director
Dan Edwardes, Elected Director, Parkour UK & Parkour Generations
Chris Rowat, Elected Director, Parkour UK & Parkour Generations
Brad Wendes, Elected Director, Parkour UK & Team Kinetix
Craig Robinson, Elected Director, Parkour UK & P.L.A.Y / Fluidity Freerun
Matt McCreary, Elected Director, Parkour UK & T13
Dan Timms, JUMP Parkour
Tim Hurst, JUMP Parkour
Harry Murden, Team Traceur
Adam Romaine, Roots of Movement
John Hall, Access Parkour
Daniel Lumsden, Edinburgh Parkour
Paul Lagah, West Coast Shift Parkour
Eugene Minogue, Chief Executive, Parkour UK

Malcom Cannon, Independent Invigilator, Cricket Scotland

APOLOGIES:

Sebastien Foucan, President, Parkour UK & Foucan Freerunning Academy
Mark Abberely, Independent Director, Parkour UK
Dominic Edginton, Independent Director, Parkour UK
Bridget Kight, Company Secretary, Parkour UK
Scott Jackson, Elected Director, Parkour UK & Train Hard Parkour
Charlotte Blake, Free Your Instinct
Brian Kavanagh, Displacement Parkour
Colin DeVenny, Belfast Parkour
Brad Moss, Southend Parkour

1. WELCOME & INTRODUCTIONS

- 1.1 The Chair opened the meeting and welcomed all in attendance

- The chair expressed thanks on behalf of Parkour UK to Roots of Movement for broadly hosting our 2016 AGM, the University of Edinburgh for providing the formal meeting venue for the AGM and kindly to the Scottish Sports Association for arranging for Malcolm Cannon of Cricket Scotland to independently invigilate the meeting, in addition to their continued and on-going support
- The Chair outlined 'house-keeping' for the meeting & the venue
- Introductions & apologies for the meeting

1.2 **Notice and quorum**

- The Chair reported that due notice of the meeting had been given to all of the members & directors of the Company and that the meeting was quorate

1.3 **Chair asked for any items of Any Other Business (AOB):**

- The CEO requested an update on the developments of Parkour/Freerunning as a sport/activity for GCSE/A-Level PE with the Department for Education

1.4 **Minutes of the last meeting & matters arising**

- The Chair went through the draft 2015 AGM minutes page by page, requesting any queries and/or amendments from members
- The Chair requested if there were any matters arising from the draft minutes of the 2015 AGM.
- **IT WAS RESOLVED** that there was no matters arising and the minutes of the meeting held on 21 July 2015 were approved as a true and accurate record of the meeting and should be signed by the Chair, Elected Director & CEO

1.5 **Directors duties declarations of interest**

- The directors were reminded that they needed to comply with their duties to the Company, including the duties set out in sections 171 to 177 Companies Act 2006. These included a duty to declare interests in proposed transactions and arrangements with the Company and a separate and independent statutory obligation to declare interests in existing transactions and arrangements with the Company ("transactional interests").
- Each director was reminded that they also needed to comply with their duty to avoid a situation in which they have, or could have, a direct or indirect interest that conflicts, or possibly may conflict, with the interests of the Company ("situational conflicts"), unless authorised either by directors independent of the conflict, as permitted by the Companies Act 2006 or in one of the other ways permitted by the legislation.
- Dan Edwardes, Elected Director declared an interest with members Parkour Generations

- Chris Rowat, Elected Director declared an interest with members Parkour Generations
- Brad Wendes, Elected Director declared an interest with members Team Kinetix
- Matt McCreary, Elected Director declared an interest with members & T13
- Craig Robinson, Elected Director declared an interest with members P.L.A.Y & Fluidity Freerun
- Eugene Minogue, Chief Executive declared an interest with Sport England (who was on secondment to Sport England up to an including 8th July 2016)
- No further declarations of interests in relation to the agenda items were declared.

2. REPORT OF THE ACTIVITIES OF THE COMPANY

2.1 Qualifications & Training:

- The CEO outlined the number of courses delivered and/or currently scheduled for delivery throughout 2016 and that these will/would be hosted by member organisations across the UK including, London, Leicester, Leeds, Liverpool, Poole, Belfast, Edinburgh, Glasgow, & Cardiff.
 - Nine - Parkour UK 1st4sport Level 1 Award in Coaching Parkour / Freerunning (QCF)
 - Two - Parkour UK 1st4sport Level 2 Certificate in Coaching Parkour/Freerunning (QCF) & Three sets of Level 2 Assessments
 - Three - Parkour UK 1st4sport Introductory CPD Award in Teaching Parkour/Freerunning (QTS)
 - Nine - Parkour UK Sports Leaders UK Award in Leading Parkour/Freerunning
- The CEO outlined the forthcoming Sport England - [Coaching Plan for England](#) is formally due to be published by August 2016 (*subject to final confirmation and release*)
- The CEO outlined that Parkour UK would like to hold a Workforce Symposium to ensure we that we embrace and implement the recommendations of the plan across our Workforce offer. It's proposed that Parkour UK will arrange and confirm a suitable date, time, location and venue. Once confirmed the Parkour UK membership/community will be advised accordingly
- The CEO outlined the Sports Coach UK - [Future Coaching](#) plan
- The plan included the way people approach activity and sport is changing. 'Coaching' must be recognised for the wider benefits it brings to society and all those striving to create a healthier, more active nation must extend the scope of

what they do to meet the full range of customer needs. Working with the Future Foundation, the Sports Coach UK - Coaching Committee has undertaken a two-year project to identify trends and create four long term aspirations for the [future of coaching by 2025](#), together with the actions needed for success. These will inform the evolution of the UK Coaching Framework

- To achieve the aspirations, the sector (incl. the Parkour UK community/workforce etc and other NGB's) need to adopt a broader definition of 'Coaching' that reflects the wide range of 'Coaching' roles and the variety of reasons why people play and engage in sport and physical activity. The definition is: *"Helping and inspiring all people to achieve their sport and activity goals whatever their ability, ambition and motivation"*
- The CEO advised that all Parkour UK Awards, CPD & Qualifications would be fundamentally reviewed, due to the forthcoming changes to [the QCF](#) and [introduction of the RQF](#), the forthcoming publication of the [Coaching Plan for England](#), Sports Coach UK's – [Future Coaching](#) and a workforce symposium (as outlined above^)
- The CEO advised that changes to our Parkour UK 1st4sport Level 1 Award & Level 2 Certificate in Coaching Parkour/Freerunning (QCF) have now been implemented for these courses/assessments throughout 2016 onwards
- The CEO advised that the formal development Parkour UK 1st4sport Level 3 Diploma in Coaching Parkour/Freerunning (QCF,) could now begin as there is a development pathway for migrating Qualification & Credit Framework (QCF) qualifications to the new Regulated Qualification Framework (RQF)
- The CEO advised that 2016 will be a year of transition, whereby Parkour UK would continue to deliver the QCF versions of our Level 1 & 2 Coaching qualifications possibly into mid/late 2017 while working on the necessary migration of these, along with the Level 3 development (& possibly other Awards, CPD & Qualifications) to the RQF. This should mean we will have fully developed the RQF Level 1, 2 & 3 'Coaching' qualifications for delivery from mid/late 2017 onwards, which include the recommendations from the Coaching Plan for England, Sports Coach UK – Future Coaching and any Workforce Symposium (as detailed above) held and/or to be held by Parkour UK
- The CEO advised that he recommend to Board that we migrate all our Awards, CPD & Qualifications to 1st4port Qualifications as a single provider and include the recommendations from the Coaching Plan for England, Sports Coach UK – Future Coaching and our Workforce Symposium. There are a number of benefits in doing this, mainly in the tracking of individuals as and when they progress through our various Awards, CPD & Qualifications. This recommendation was approved by Board and will now be implemented by mid/late-2017
- Based on the recommendation above, the CEO advised that he has begun the migration of our Parkour UK Sports Leaders UK Award In leading

Parkour/Freerunning to 1st4sport Qualifications, in addition to converting this into an 'Activators' RQF Qualification. By in large, the course will remain similar but will now fit with the change in landscape and provide an Activators award

- Following a review of their portfolio of qualifications, YMCA Awards have taken the decision not to renew our Parkour UK YMCA Awards Level 2 Certificate in Instructing Parkour/Freerunning (QCF) when it expires on the QCF or migrate this to the RQF. Therefore, based on recommendation approved by Board, the CEO has in principle agreement that 1st4sport Qualifications will award this qualification

2.2 Sports Councils Recognition

- The CEO advised that he had received confirmation from Sport England, for and on behalf of the UK Sports Councils that the recommendation of our recognition application is scheduled to go to the four Home Country Sports Council Boards at their meetings taking place in May and June. Providing there are no changes to Board meeting dates or agendas. Therefore, Parkour UK was due to have a definite decision on our application following the **sportscotland** board meeting on 22 June. The CEO advised that the decisions of all four Home Country Sports Councils boards must be unanimous for a sport and NGB to be recognised. The **sportscotland** meeting was due to be the last meeting in the May / June 'cycle' of meetings where our application is to be considered for approval. Therefore, Parkour UK anticipates that we will be in a position to advise on the outcome of the decisions late July, if not later onwards.
- The CEO advised that in the reasonable anticipation of formal approval by all four Home Country Sports Council Boards, he had asked Sport England if Parkour UK can begin planning some publicity surrounding the announcement. An initial scoping meeting was held with Sport England communications team on 13th June to bring them up to speed on Parkour/Freerunning, Parkour UK, our history, the history/distinct lineage of our sport and progress towards recognition and to begin some outlining planning in preparation for approval of the recommendation for recognition.
- Following the timelines as set out above previously by Sport England, the CEO contacted Sport England on Monday 27th June, to confirm if they were in a position to advise on the outcome of the approval of the recommendation for recognition by the UK Sports Councils. Subsequently, the CEO advised that he received an email on Tuesday 28th June from Sport England advising;

"We won't be able to let you know our decision this week and won't now be in a position to complete the Sports Council Boards' round of recognition decisions until September at the earliest. Sport Northern Ireland did not take the recognition paper at its June meeting as anticipated and instead will take it at its meeting on 17 August. Sport England did take the paper when it met on 15 June but agreed to defer any decision on the recognition of Parkour and Parkour

UK. The Sport England Board is next due to meet on 20 September and I expect it will take its decision then.”

- The CEO advised that he and the Chair, have asked for further clarification on this. This resulted in a phone call from Phil Smith, Director of Sport at Sport England to provide some clarification from a Sport England perspective. This was then followed up by an email from Phil Smith to the CEO & Chair, which stated;

“The Parkour UK recognition decision was deferred by the Sport England Board last week due to some legal advice received. This was no fault of Parkour UK, but was a necessary decision in the circumstances. My intention is to clear up the matter ASAP and put the recommendation back to the SE Board at the next opportunity.

- The CEO advised that it is now highly likely that the formal approval of the recommendation for recognition will be confirmed w/c 26th September 2016.
- The CEO advised that this is confidential information and requested that the Parkour/Freerunning community keep this information confidential until the formal date/announcement of the recognition of Parkour/Freerunning as a sport and Parkour UK as the NGB is made. This is likely to be made by the Minister for Sport, Tracey Crouch following formal approval by the UK Sports Council Boards.

2.3 Parkour Ireland

- As part of the recognition process, the CEO advised that Parkour UK has been in the process of establishing Parkour Ireland as the NGB or Parkour/Freerunning in Republic of Ireland (Parkour UK established that [as of 2014](#), Parkour UK would extend its territory to the Republic of Ireland). Therefore, the CEO has been in contact with [Leman Solicitors](#), following the recommendation of the [Federation of Irish Sport](#) (FIS) who have provided the costings for the relevant areas of work they can assist Parkour UK on establishing a new legal entity, in Parkour Ireland as the NGB for Parkour/Freerunning in the Republic of Ireland:

Incorporation of Parkour Ireland

The CEO advise that the following had been held;

- An initial meeting to discuss establishment of National Governing Body (NGB) for Parkour/Freerunning in Ireland and to discuss requirements for incorporation in Ireland
- Drafting constitution of new company
- Incorporation of new company, appointment of directors and appointment of secretary
- Re-draft and finalisation of constitution following teleconference

- Advising the newly appointed directors to the new company on directors duties in Ireland
- Attending to all necessary filings in the Companies Registration Office

With a total costings of: €4,500 plus VAT & Outlay

- The CEO advised that the Board formally recommended the appointment of Leman Solicitors to undertake the work as detailed above and in their letter of engagement.
- **IT WAS RESOLVED** that the CEO would appoint Leman Solicitors to draft the Memorandum & Articles of Association for Parkour Ireland and work towards the incorporation of Parkour Ireland as the NGB for Parkour/Freerunning in the Republic of Ireland (ROI).

2.4 Membership

- The CEO advised that invitations to apply or renew membership have been posted on [the website](#) and [social media channels](#). Membership email was distributed to existing members on the 29th December 2015, with follow up reminders sent on the 27th Feb, 27th April & 2nd June 2016.
- Additionally, a significant social media outreach inviting various organisations from across the UK to join has been undertaken with over 130+ groups/organisations.
- The current levels of existing membership for 2016 (as of the AGM in 2016) are:

Associate: West Coast Shift, Free Your Instinct, Oxford Parkour, Perthshire Free Runners, Team Fluidity, Crawley Parkour, Kinetics Body And Mind Ltd, Street Motion, West Coast Parkour, Evolve, The Showroom Parkour Club, Edinburgh Parkour, London Parkour Project, Roots of Movement, Belfast Parkour, Fife Parkour, EMP Parkour, UKCF Academy, Retraceuring Steps, UCLU Parkour, Glasgow Parkour Coaching Aberdeen Parkour, UK Flair , Team Racur, Newcastle University Parkour/Freerunnig Society - Total: 25

Affiliate: Train Hard Parkour, SingleBound, Airborn Academy, Team Kinetix, JUMP Parkour, Apeuro Freerunning, Displacement Parkour, JumpNI, Foucan Freerunning Academy, Thanet Parkour Academy, The Urban Playground Team, Southend Parkour, Parkour Generations, London School of Parkour Total: 14

Outstanding renewals from 2015 (as of the AGM 2016) : 3RUN, Traceuse Ireland, KLFR (King's Lynn Free Runners), Parkour Scotland, Storm Freerun, Storrer, Glasgow Parkour Girls, AiM Art in Movement, P.L.A.Y, Edinburgh Parkour Women, Fluidity Freerun, The Saiyan Parkour Academy, Street Monkeys, JustMoveNI C.I.C, Stride Freerun, Urban Excel, Wye Ventures CIC Total: 16

- The CEO advised that the Board had set the subscriptions of membership in 2017 at FREE for Associate Membership, £125.00 Affiliate Memberships and £125.00 plus insurance costs for Affiliate+ Membership in 2017

2.5 Other activities

- Website: The CEO advised that www.parkour.uk would become the main domain and replace the existing main domain of www.parkouruk.org and launch to coincide with the formal announcement of recognition
- The CEO advised that the new website would be built for mobile first, create Member organisations pages they can populate i.e; www.parkour.uk/abcparkour etc. it would integrate the existing Participant UK system, it would integrate the Parkour Professionals Register (either existing Skills Active arrangement or Parkour UK's own) it would create maps - local provision/member organisations/parkour parks/facilities etc, the website would include images from our members/community that are reflective and inclusive, it would embed all our social media channels and would be built on Wordpress or Page Cloud.
- The CEO advised that [Playwaze](#) offered to develop a platform and app for Parkour UK. Full details could be found [here](#). The CEO had further developed this with both Playwaze and ADOMedia, to have the platform/app 'baked in' to our website and across our community. This has resulted in a number of opportunities with the Parkour Professionals Register, Membership, and Organisational Page(s) on www.parkour.uk - particularly how this can be populated, but also importantly the overall data. Both Playwaze and ADOMedia are excited by the opportunity we have created and now co-jointly are innovating with them.
- The CEO advised that Parkour UK would continue to work with ADOMedia and Playwaze to develop the website and platform/app for our community. Parkour UK are due to have the new site live by mid-Jan 2017(pre-recognition) and begin Beta testing of the platform/app with member organisations in mid-2017 who have expressed an interest prior to 'going live' for the 2017 calendar year / new membership cycle.
- **IT WAS RESOLVED** that the launch of the new website would coincide with formal announcement of the recognition of Parkour/Freerunning as a sport and Parkour UK as the NGB.

2.6 Memorandum & Articles of Association - New Governance Requirements

- The CEO advised that the new Government Strategy for Sport, [Sporting Future](#) (pg 65) – UK Sport and Sport England will, along with other Home Nations Sports Councils, agree a new UK Sports Governance Code (likely to be referred to as the Governance Charter) by September 2016 (TBC). It is likely that this will be published in Summer/Autumn 2016. Therefore, Parkour UK will need to be fully prepared to appropriately and promptly respond to this once published.

- The CEO advised that it was his recommendation that the Board and Membership agree in principle at the that we will implement in full any recommendations and/or requirements as a result of the UK Sports Governance Code following publication at the earliest opportunity but no later than the 2017 AGM. This will ensure that we stay at the forefront of 'Good Governance' in our sector.
- **IT WAS RESOLVED** that in principle that Parkour UK will fully implement any recommendations and/or requirements as a result of the UK Sports Governance Code following publication at the earliest opportunity but no later than the 2017 AGM. This will ensure that we stay at the forefront of 'Good Governance' in our sector.

3. **REPORT FROM THE INDEPENDENT CHAIR**

- 3.1 The Chair welcomed the continued opportunity as Independent Chair of Parkour UK and that it was a privilege to serve our community.
- 3.2 The Chair wished to express his thanks to the CEO & other Board members for the work they have put in to get the NGB to this pivotal point for the sport in the UK during and throughout the 2015/16 year.
- 3.3 The Chair provided an overview of the new Board, consisting of the newly appointed Independent Directors, as well as the newly Elected Directors - to which we hope to add to this evening.
- 3.4 The Chair advised that Parkour UK had held [an audience with Tracey Crouch](#), the Minister of Sport and had a good press opportunity [regarding Parkour/Freerunning](#) & #GiveParkourAGo.
- 3.5 The Chair provided an overview of the various projects including; growth in membership, more people trained and qualified via Parkour UK Awards, CPD & Qualifications during 2016, the diverse projects, more work commissioned through Parkour UK for members – either, directly and/or indirectly, particularly our presence on Olympic Park - via Active People, Active Park (APAP) as well as ParkLives.
- 3.6 Additionally, the Chair outlined the new facilities built during 2016, including Hadleigh Park amongst many others. The growth in income and presence at national events, as well as the significant re-addressing of public perception & awareness raised throughout 2016 and previously.
- 3.7 In terms of the 2016-17 year ahead, the Chair outlined the following developments and commitments:
- New website, Open Data and app provided by Playwaze
 - New board composition
 - Focus on workforce, qualifications, awards and CPD for 2017

- Reviewed and refreshed approach to Awards, CPD & Qualifications
 - Women and girls focus/spotlight
 - Developing our strategy to drive more income & commissioned projects for our community/members
 - Growth in participation, membership & impact
 - Commitments to always fully represent the community
 - Ensure Parkour UK is and will always be ahead of the curve in terms of 'Good Governance'
 - Maintain our strong rapport and relationships with funders, partners and the Sports Councils of the UK
 - Embrace, tackle and proactively contribute to the challenges of inactivity
- 3.8 The chair gave an update on the Sport + Recreation Alliance's Voluntary Code of Good Governance, particularly the 7 key principles and the current scrutiny of NGB's governance.
- 3.9 The chair highlighted the significant strides Parkour UK has made in being one of the first NGB's to sign up to the voluntary code, but more importantly implementing the code. The chair also highlighted the need to continue this on-going work and highlighted what changes are being proposed to meet the on-going developments on good governance (which also fit 'hand-in-glove' with the requirements for recognition)
- 3.10 The chair outlined the process of appointment of the Independent Director, as well election of new Elected Director and encouraged the membership to positive support the proposed resolutions so that the company can continue our developments towards fully implementing the 'Voluntary Code of Good Governance'
- 3.11 The Chair wished to convey the thanks for and on behalf of Parkour UK to outgoing Independent Director Dominic Edginton and Elected Director Chris Rowat for their significant contribution to Parkour UK and the Parkour/Freerunning community in the UK.
- 3.12 Additionally, the Chair would like to thank Bridget Kight who has been the Company Secretary for Parkour UK and has provided somewhat invaluable support, expertise, advice and guidance to the company and community over the past year
- 4. DIRECTORS REPORT & COMPANY ACCOUNTS**
- 4.1 Accounts up to 31st March 2016
- The CEO for and on behalf of the treasurer outlined the requirements under Companies Act 2006 and the company's statutory requirements

- The CEO for and on behalf of the treasurer outlined the company's accounts for 2015/16 (year end 31st March 2016) have been fully drafted, to be agreed in principle by the Board and are ready to be submitted to Companies House for filing subject to final approval

4.2 The appointment of the company's auditors for the year to 31st March 2017 would be delegated to the Board

- The CEO & Independent Chair outlined the significant cost of appointing auditors and that the company was not currently in a financial position to appoint auditors for the 2016/17 financial year
- The CEO & Independent Chair outlined that the company will not appoint auditors prior to recognition. Therefore it is proposed that auditors could be appointed at the 2017 AGM onwards, at which point it is foreseeable that Parkour UK will have received recognition
- **IT WAS RESOLVED** that companies annual accounts be accepted in principle and filed at the Companies House following final approval from the Board

5. GOVERNANCE

5.1 Recommendations from the Board for the appointment of an Independent Directors

- The Chair provided a brief overview of the shortlisted 4 applicants for the role of Independent Director. All applicants were invited to interview; each applicant had an informal conversation/chat with the CEO followed by a formal interview with the Nomination Committee
- The Board wished to formally record their thanks to Nomination Committee and the CEO for their help and assistance in the recruitment process
- The recruitment panel has made the recommendation to **NOT** to appointment any candidate as an as Independent Director of Parkour UK, however that, the position of Independent Director of Parkour UK shall be re-advertised post-recognition, with recommendations for an appointment made at the 2017 AGM
- **IT WAS RESOLVED** that the recommendation of the Board that they look to re-recruit post-Recognition to the position of Independent Director and make recommendation to the Membership for appointment at the 2017 AGM was agreed

5.2 Nominations, Nomination statements & appointment of Elected Directors

- The CEO outlined the [nominations & election statements](#) for the positions for Elected Director;

5.2..1 UK - Dan Timms, JUMP Parkour

5.2..2 UK - Jade Shaw, Parkour Dance

- 5.3 The CEO outlined the election process for the election of the Elected Directors as per the Company's Memorandum & Articles of Association
- 5.4 A vote by all voting members was undertaken, which was independently invigilated by Malcolm Cannon from Cricket Scotland
- 5.5 The chair wished to thank Malcolm Cannon from the Cricket Scotland for independently invigilating the meeting & independently counting / invigilating the voting papers
- 5.6 The Chair and Independent Invigilator confirmed that the following had been duly elected as an Elected Director of Parkour UK:
- UK – Dan Timms
- 5.7 The Chair on behalf of Parkour UK & our community/members wished to formally welcome the newly Elected Director to the Board. This will enable us as NGB to progress, develop and break new ground in the sports sector in the UK
- 5.8 The CEO outlined the following and that the Board had previously formally adopted these policies for all existing and newly appointed and elected Board Members who will be required to sign and commit to these;
- Code of Conduct for Board & President
 - Declarations of Interest
 - Board Governance Definitions (Adopted from UK Sport)
 - Conflict of Interest Policy
- 5.9 The CEO outlined that these would be published on our website in [The Board](#) section

6. **ANY OTHER BUSINESS**

- 6.1 The CEO advised that had finished a secondment with Sport England as of the 8th July 2016, from his substantive post at the City of Westminster. This completed the initial one-year one secondment. Phil Smith, Director of Sport at Sport England had confirmed that there was no conflict of interest. Sport England has also confirmed that the CEO could continue in his role at Parkour UK throughout the duration of the secondment, which is now completed

6.2 **Department for Education (DfE):**

- The CEO continued to liaise closely with the DfE for the inclusion of Parkour/Freerunning on the list of sports for GCSE and A-Level PE, particularly in light of the imminent (now, slightly delayed) announcement on recognition.
- The DfE have issued the following statement to all sports current and applying;

“After much consideration on when the review will take place, I can confirm that the Department will formally review the activity list in Autumn 2018, following the first examinations in the new PE GCSE. This is to ensure it reflects activities that meet the clear criteria for assessment as part of an academic qualification. The process of the review, including guidance on how new activities can be added to the list, will be announced closer to the time. I will ensure that you are kept updated on this process.

The inclusion or non-inclusion of an activity on the list does not represent a view on the legitimacy or value of the activity, but simply whether it can be assessed within the parameters of an academic qualification in a valid and reliable way. Schools continue to have the freedom to deliver a variety of sports and activities through PE which is a compulsory subject at all four key stages in the national curriculum.”

6.3 Association for Physical Education:

- The 2016, ninth edition of Safe Practice: in Physical Education, School Sport and Physical Activity, is very close to being published. As part of this process, afPE approach partners and ask for use of their logos to demonstrate their support for the publication and its content (relevant to each activity/sport)
- As part of the process, the CEO outlined that he has enquired as to where Parkour/Freerunning would be positioned in the publication. Subsequently it transpired that Parkour/Freerunning would be positioned under ‘Gymnastic Activity’. The CEO raised our concern as to this positioning with afPE and requested it be positioned in the ‘Outdoor and Adventurous Activity’ (OAA) section of the publication, as positioning it with ‘Gymnastic Activity’ would give continued and unnecessary rise to confusion that Parkour/Freerunning was part of and/or a discipline of ‘Gymnastics’, of **which it is not**
- Following negotiation with afPE, they have now agreed to **correctly position** Parkour/Freerunning under OAA for the forthcoming publication

There being no further business, the meeting closed.

- 6.4 The Chair thanked all attendees for attending the 2015 AGM and outlined that the future for Parkour/Freerunning is looking very positive now and post-recognition, however there is still a significant amount of work to do. The Chair encouraged members to continue the positive work they are doing and that Parkour UK will support them as best they can with the resources available to us.

7. DATE & LOCATION ID THE NEXT AGM

- 7.1 **IT WAS RESOLVED** that 2017 AGM would be held in Wales, the 2018 AGM would be held in Northern Ireland and the 2019 AGM would be held in England. Therefore, each year rotating the AGM round the Home Nations of the United Kingdom.

SIGNED by STEPHEN MITCHELL
Independent Chair

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SIGNED by DAN EDWARDES
Elected Director

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SIGNED by EUGENE MINOGUE
Chief Executive Officer

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9 July 2016