

Organisation Welfare Officer Job Description

The welfare and support of children and adults at risk in parkour is of the highest importance to Parkour UK. The Organisation Welfare Officer will, therefore, act as a first point of contact for any person in parkour at organisation level who has a concern about safeguarding. They will assist the organisation in developing and promoting an environment inclusive of, and friendly to everyone.

Core Areas of Knowledge

Previous knowledge is not required as training is available which will enable people to feel confident in doing this work, but ideally is able to act independently and in the best interests of everyone, particularly children and adults at risk, putting their needs above that of others and the organisation itself:

- Basic knowledge of and/or familiarity with the pertinent legislation and Government guidance relevant to this role.
- A basic knowledge of the roles and responsibilities of the statutory agencies within child and adult welfare, such as Social Services, Police and the NSPCC.
- Understanding of local procedures for reporting child welfare concerns to the statutory agencies.
- Familiarisation with the Parkour UK Safe Sport Policy and Procedures and knowledge of how to put this into practice in relation to your organisation.
- Awareness of equity issues within the context of child and adult welfare.
- A basic knowledge of the different forms of behaviour that can occur within and outside sport which are harmful, particularly to children and adults at risk, from poor practice to abuse.

Core Skills and Abilities

- Administer/organise paperwork and record information received.
- Act as a local source of advice on matters relating to the safety and welfare of children and adults at risk.
- Support the interests of children and adults at risk within parkour.
- Communicate with others and especially acting as a link person with the Parkour UK Lead Safeguarding Officer.

Core Tasks

- To help safeguard children and adults, particularly those at risk by the promotion and implementation of the *Parkour UK, Safe Sport Policy & Procedures* at organisation level.
- To be the first point of contact in the organisation for the reporting of concerns relating to the safety and welfare of children and adults.
- To assist in raising awareness of others in parkour at an organisational level in respect to the safety and welfare of children and adults, particularly those at risk.
- To be the source of advice and information on the safety and welfare of children and adults, particularly those at risk at an organisational level.
- To report regularly to the organisation's committee, becoming an organisation Committee Member if appropriate.
- To work with Active Partnership Sport Welfare Officers as required to enhance safeguarding provision locally within parkour.