

Working With Us

Competition Operations Lead



ABOUT PARKOUR UK

As the National Governing Body for parkour in the United Kingdom, Parkour UK is committed to supporting and developing the sport at all levels.

We aim to encourage everyone to build confidence, overcome challenge, and take opportunity, and by 2035 we want every child and young person to have the opportunity and capacity to try parkour.

We believe in fostering a strong, inclusive community where everyone feels welcome, regardless of their experience or background.

We empower parkour practitioners by offering valuable resources, guidance, and certifications for coaches.

We celebrate parkour culture and work with local and international partners to create more opportunities for people to participate and grow the sport, from beginners to some of the world's best parkour athletes and performers.

OUR BOARD

Our Board is a combination of independent members who are openly recruited, and those appointed by our members.

It is a skills-based board, ensuring we have the right skills and experience in the boardroom to achieve our objectives and meet our responsibilities. We strive to incorporate diverse perspectives from both the parkour community and beyond.

One of the appointed Independent Directors will serve as the Independent Chair, and another will hold the position of Senior Independent Director.



Competition Operations Lead

The Role

Parkour UK requires a sports Competition Operations Lead to plan, administer, and oversee the on-the-day delivery of sports competitions and events, ensuring they run smoothly and adhere to relevant rules and regulations.

The role balances administrative tasks, event management, and stakeholder communication.

Responsibilities

- **Tender:** Manage the tender process for clubs to successfully run competitions in partnership with Parkour UK including our British Championships as a selection event for the World Championships.
- **Planning and Organisation:** Plan, and coordinate with parkour clubs to implement an agreed-upon competitive parkour program, including booking facilities, and creating a calendar of events.
- **Administration:** Conduct all event and competition administration, such as managing entries, maintaining detailed records, and ensuring the accurate preparation and administration of individual event budgets.
- **Event Delivery:** Coordinate the operations of event delivery, including pre-event planning, on-the-day management (which may involve evening and weekend work), and post-event review.
- **Stakeholder Management:** Act as a primary point of contact for participants, coaches, officials, volunteers, and external partners to ensure high-quality service and effective communication.
- **Compliance and Safety:** Ensure all activities are delivered safely and efficiently, including conducting risk assessments and adhering to relevant health and safety, safeguarding, and equality policies and procedures.
- **Resource Management:** Support with the recruitment, training and deployment volunteers and officials. Also, manage the allocation of physical resources, equipment, and facilities.
- **Monitoring and Review:** Implement performance measurement/monitoring systems, collect feedback from stakeholders, and analyse data to evaluate the success of programs and identify areas for improvement.
- **Communication and Marketing:** Work with the Digital Team to produce and deliver communications plans, including marketing materials and social media content, to promote the competition and events program and raise awareness of parkour opportunities.

Competition Operations Lead

Skills, Knowledge and Experience

- **Experience:** Practical experience in professional event delivery or sport administration is essential.
- **Organisational Skills:** Excellent planning, time management, and organisational skills, with strong attention to detail, are crucial.
- **Communication:** Highly developed interpersonal skills and strong written and verbal communication skills to engage with diverse stakeholders.
- **Problem-Solving:** The ability to develop creative solutions to complex problems and remain calm and effective under pressure is key.
- **IT Literacy:** Competency in Microsoft Office and familiarity with sport competition management systems are often required.

The role requires a flexible approach to working hours, including evenings and weekends, to support events.

Hours of Work: 3-4 days per month.

Contract: Temporary, initially until June 2026.

Salary: £500 per month (Based on completion of project).

Location: Home based with national travel as required.

We appreciate your interest in reviewing the role requirements and applying for the position. We strongly encourage individuals from all demographics to apply as we aim for our organisation to reflect the diverse society that we serve. We seek candidates from varied backgrounds who align with our strategy.

If you wish to have a confidential, informal conversation about the post, or if you require any additional support or adjustments to be made to enable you to engage with the recruitment process, please email our Head of Development, Nadine Barnard: nadine.barnard@parkour.uk

Please note that Parkour UK will be closed from Monday 22nd December 2025 - Sunday 4th January 2026 for the Christmas break. All emails will be responded to in the new year.

How To Apply

PLEASE INCLUDE JOB CODE "CO1" IN
THE SUBJECT LINE OF YOUR EMAIL



TO APPLY

Please submit the following to info@parkour.uk by 17:00 on **Sunday 18th January 2026**. Please include the job code in the subject line.

- 1.) An up-to-date curriculum vitae (maximum 2 sides of A4), which provides a summary of key achievements and responsibilities.
- 2.) A covering letter (maximum 2 sides of A4) which addresses the skills, knowledge, and experience required for the role.
- 3.) Contact details including an email and suitable daytime and evening contact numbers.
- 4.) Complete the anonymous diversity data monitoring form, which is linked [here](#).



CELEBRATING DIVERSITY

Parkour UK actively promotes diversity in employment and sport and welcomes applications from all parts of society.

SUPPORTING THE APPLICATION PROCESS

If you have any questions about the recruitment process, please contact info@parkour.uk, and we will respond as soon as we can. The organisation will be closed over the Christmas period, but we will respond when we are back in early January.

REVIEWING APPLICATIONS

We will undertake a pre-screening exercise to remove any personal information that is not relevant to the shortlisting process.

A panel will review and thoroughly consider all the applications we receive.

We will shortlist based on the examples given / evidence presented for the skills, knowledge and experience required. We will contact shortlisted candidates during the week after the closing date 19th January with details of an invitation to an online interview via Microsoft Teams.

Following the interviews, the role will be offered.